



Mr. Albert L. Fields
DETROIT FILM OFFICE
CITY OF DETROIT

CADILLAC TOWER
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DETROIT, MICHIGAN 48226
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2007-2008 Production Dates



Dear Filmmaker,

Thank you for choosing the City of Detroit for your "Film and Video"* project. The Detroit Film Office is eager to work with your production team and be your liaison to any City of Detroit departments relevant to your project, and help you obtain the required permits.

All "Film and Video" projects are required to obtain a no-cost Detroit Film Office (DFO) Permit. Please complete and return a DFO Location Use Form with a current Proof of Insurance Certificate that indemnifies the City of Detroit. Complete all portions of the Location Use Form and attach as much detailed information as possible. It is very important that you provide a primary point of contact for your time in Detroit. This contact must have full decision-making authority as we work with your team.

Your completed DFO Location Use Form will help us determine potential permit and support issues. The required information must be returned to the Detroit Film Office ten (10) business days before your filming begins in the City of Detroit. Please note that you may be required to obtain other permits or approvals before you start work.

It is our intention to make your production experience in Detroit highly successful. Detroit provides a wealth of locations, support companies and film industry professionals that will keep you coming back. We look forward to working with you and thank you for choosing Detroit to be a part of your project. If you have any questions or need additional assistance, please call us at (313) 628-0921.

*Definition of Film & Video: feature film, videos, television movies, television programs, commercials, commercial still photography, documentaries, animation, music videos, pod casts and web-based delivery.

Sincerely,

Albert L. Fields

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City of Detroit, Mayor Kwame M. Kilpatrick

KWAME M. KILPATRICK, MAYOR